

APPLICATION FOR EMPLOYMENT



Eastern York Area Recreation Commission
113 Walnut Valley Court
Wrightsville, PA 17368
(717) 246-8155
eyarc@comcast.net
www.eyarc.org

Mission Statement

The Eastern York Area Recreation Commission exists to offer a wide variety of recreational and educational opportunities and services to the citizens of Eastern York County. Programs are designed to promote the physical, intellectual or emotional well being of the participant thereby contributing to quality of life.

The Eastern York Area Recreation Commission will is an Equal Opportunity Employer and will not discriminate because of race, color, sex age, veteran status, marital status, sexual preference, national origin, religion, disability, as well as any other characteristic protected by law. No question on this application is intended to secure information to be used for such discrimination.

Name: _____ Date: _____

Home Phone: _____ Cell Phone: _____ Email: _____

Street Address: _____

City: _____ State: _____ Zip: _____

Emergency Contact: _____ Phone: _____

Position Applying For: _____ (see list below)

- | | | |
|----------------------------|--------------------------------|---------------------------|
| Recreation Director | Business Manager | Recreation Assistant |
| Administrative Assistant | School Age Child Care Director | School Age Child Care AGS |
| School Age Child Care Aide | Preschool Director/Teacher | Preschool Aide |
| Summer Camp Counselor | | |

Do you wish to work ___ FT ___ PT? Hours Available? _____ Salary expected: _____

Date you can begin work: _____ How were you referred to EYARC? _____

Have you worked here before? ___ Yes ___ No If yes, When: _____ Position? _____

Have you been convicted of a crime in the past ten years, excluding misdemeanors and summary offenses, which has not been annulled, expunged, or delayed by a court? If yes, describe in full: _____

Education or Training Experience (including Military Service):

Highest grade or degree in school: _____ Course of study: _____

School: _____ Address: _____

Special Training: _____

Where Received: _____

Other Special Skills: _____

Certifications/Clearances: _____

Describe how you feel your education/experience will contribute to the position for which you are applying:

Previous Employers (most recent first) Please give accurate, complete full-time and part-time employment.

Company Name: _____	Address: _____	
Position Held: _____	Dates Worked: From _____ To _____	
Duties/Responsibilities: _____ _____		
Supervisor: _____	May we Contact your Supervisor? _____	
If No, reason: _____		
Phone: _____	Salary when you left: _____	Number of hours worked: _____
Reason for leaving: _____		

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Phone: _____	Salary when you left: _____	Number of hours worked: _____
Reason for leaving: _____		

References (2 professional, 1 personal):

Name	Address	Zip	Phone	Years Known
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

I certify that the above information is correct and that any misrepresentation or omission on this application will be cause for cancellation of the application or discharge from the Commission's employ, if I have been hired.

Signature _____ Date _____

FOR OFFICE USE ONLY

References contacted:

_____ Date _____ Contacted by _____
_____ Date _____ Contacted by _____
_____ Date _____ Contacted by _____

Comments:

Offer extended by _____ Date _____

Position _____ Starting Date _____

Supervisor _____ Salary _____